

DATATECH PRIVACY POLICY

INFORMATION WE COLLECT

We maintain permanent information about our customers in order to maintain our accounting records and to support the software and/or hardware you have purchased from us. This information includes company name, address, phone numbers and email addresses.

Datatech is the sole owner of this information. We do not sell or rent this information to any other party.

Datatech will not use your company name, logo, service mark or any other reference to your company in our web site, marketing materials, press releases or any other media, without your express written consent. This includes any named Licensees of our software, as well as any parent companies, subsidiaries, or affiliates.

CREDIT CARDS

From time to time our customers will purchase software, hardware or support agreements by credit card.

If we scan your credit card in our office, we will not keep a permanent record in our files.

If you give us your credit card over the phone or on one of our order forms, we will not keep a permanent record in our files. We do not receive or store any credit card or bank account data from our payment portal, <https://dpm.bankofthewest.com/ebpp/Datatech/>. Bank of the West reports to us data for the purpose of processing payments, such as customer name, phone number, email, account number and invoice number. This information is only used for the purpose of posting payments to the appropriate account and is not shared with any other entity.

We strongly discourage any of our customers from providing credit card information via email.

DATA SECURITY

In order to provide software support, from time to time our customers will fax or email reports generated from our software, or send us copies of their data.

All computers on which we may store this information are kept in a secure environment. Paper reports are disposed of in a secure container that is then shredded. Only employees who need the information to perform a specific job are granted access to this data.

CHANGES

Our privacy policy may change from time to time. However, in no case will your rights under this Privacy Policy be reduced without your express written consent.